

August 24, 2016

A special meeting of the Westfield School Committee was held on Wednesday, August 24, 2016, at 5:00 pm in the City Council Chambers, City Hall, 59 Court Street. Members present by roll call were: Mr. Bill Duval, Mr. Jeffrey Gosselin, Mrs. Diane Mayhew, Mrs. Cindy Sullivan, Mr. Ramon Diaz, Mr. Kevin J. Sullivan. At 5:05 pm Chairman Sullivan, City Solicitor Phillips, Mr. Czaporowski, and Ms. Ceglowski entered the meeting. Attorney Russell Dupere was in attendance.

At 5:06 pm Chairman Sullivan called the meeting to order.

1. Pledge of Allegiance

Chairman Sullivan asked if anyone was taping the meeting and if so, please state your name and address: none

2. Public participation, excluding personnel: none

3. Workshop session

a. School Committee Roles and Responsibilities and Conflicts of Interest: Attorney Russell Dupere was in attendance and reviewed the following topics with committee members (agenda enclosed)

Roles and Responsibilities

- a. Hiring
- b. Evaluation of Superintendent
- c. Discipline
- d. Terms and Conditions of Employment
- e. Policy
- f. Student Handbooks
- g. Goals
- h. Budget
- i. Complaints
- j. Press Inquires
- k. Agenda
- l. Access to Legal Counsel

Conflict of Interest

- a. State Ethics Commission

At 6:51 pm Mr. Sullivan moved, Mr. Gosselin seconded to adjourn the meeting. All were in favor. Motion passes.

Mr. Stephan Czaporowski, Superintendent of Schools
Clerk – Westfield School Committee

A true copy, Attest:

Cindy Sullivan, Secretary
Westfield School Committee

CS/cm