

October 15, 2018

A meeting of the Westfield School Committee was held on Monday, October 15, 2018, at 7:00 pm in the City Council Chambers at City Hall, 59 Court Street, Westfield, MA. Members present by roll call were: Mr. Ramon Diaz, Mrs. Diane Mayhew, Mr. Tim O'Connor, Mrs. Cindy Sullivan, and Chairman Brian Sullivan. Mrs. Heather Sullivan was not in attendance.

At 7:00 pm Chairman Sullivan called the meeting to order.

1. Pledge of Allegiance

Chairman Sullivan asked if anyone was taping the meeting and if so, please state your name and address: none

2. Public participation, excluding personnel: none

3. Westfield Intermediate School presentation:

Principal Katie Bourque introduced students, Benjamin Miller, Lani Ching, and Jillian Battles. Each student shared some of their experiences that they had while attending the Summer Transition Program.

4. Westfield Technical High School student representatives:

Mr. Langone introduced Jared Fournier. Jared provided an update.

5. Election of School Committee Officer – Vice Chair:

Ramon Diaz moved, Tim O'Connor seconded to nominate Cindy Sullivan as Vice Chair to the School Committee. No other nominations were made.

The following roll call vote was taken:

	<u>Y</u>		
Ramon Diaz	X		
Diane Mayhew	X		
Tim O'Connor	X		
Cindy Sullivan	X		
Heather Sullivan	absent		
Chairman Sullivan	<u>X</u>		
	5	-	<u>0</u> motion passes

6. Approval of October 1, 2018 School Committee meeting minutes:

Ramon Diaz moved, Tim O'Connor seconded to approve the School Committee meeting minutes of October 1, 2018. All were in favor. Motion passes.

7. Approval of MIAA Co-op agreement for Alpine Skiing - Boys:

Ramon Diaz moved, Cindy Sullivan seconded to table agenda item #7. All were in favor. Motion passes.

8. Approval of home school applications HE76-1819 to HE100-1819:

Diane Mayhew moved, Ramon Diaz seconded to approve home school applications HE76-1819 to HE100-1819. All were in favor. Motion passes.

9. Approval of Memorandum of Agreement with Unit A (teachers):

Diane Mayhew moved, Ramon Diaz seconded to approve the Memorandum of Agreement, dated October 15, 2018, with the Westfield Education/Unit A (teachers) and the Westfield School Committee that amends the agreement to have all union eligible members receive additional pay for additional responsibilities at both the Westfield Intermediate School and the Westfield Middle School at of the start of the 2018-2019 school year.

The Side Letter of Agreement is only intended to address the issues connected with Appendix B Salaries for Extra Curricular Activities listed as “MS” described above and is not designed to, or otherwise alter the terms and conditions of the Collectively Bargained Agreement. This Side Letter of Agreement shall not set practice or precedent on either party.

The following roll call vote was taken:

	<u>Y</u>		
Ramon Diaz	X		
Diane Mayhew	X		
Tim O’Connor	X		
Cindy Sullivan	X		
Heather Sullivan	absent		
Chairman Sullivan	<u>X</u>		
	5	-	<u>0</u> motion passes

10. Report of the signed weekly warrants:

Cindy Sullivan reported that the following warrants were signed:
October 12, 2018 = 21 batches totaling \$859,107.70

11. Declare surplus property – Westfield High School:

Diane Mayhew moved, Tim O’Connor seconded to declare as surplus a portion of the property at Westfield High School, recorded in the Hampden County Registry of Deed Book 3579, page 229, and return it to the City of Westfield. This section of land is a small triangular shaped parcel and a portion of Map 49R, Parcel 3.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>
Diane Mayhew	X		
Tim O’Connor	X		
Cindy Sullivan	X		
Heather Sullivan	absent		
Ramon Diaz	X		
Chairman Sullivan	<u>X</u>		
	5	-	<u>0</u> motion passes

12. Acceptance of Special Revenue Accounts

Diane Mayhew moved, Ramon Diaz seconded to accept the Special Revenue account, as presented.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>
Tim O’Connor	X		

Cindy Sullivan	X		
Heather Sullivan	absent		
Ramon Diaz	X		
Diane Mayhew	X		
Chairman Sullivan	<u>X</u>		
	5	-	<u>0</u> motion passes

Mr. Rix stated expected revenue for school choice funds this year was \$700,000.00.

13. Approval of Westfield Intermediate School field trip, New England Air Museum, Windsor Locks, Connecticut, October 30, November 2, 8,9,13,14,15,16,20,18, 2018. Ramon Diaz moved, Tim O'Connor seconded to approve the Westfield Intermediate School field trip to the New England Air Museum located in Windsor Locks, Connecticut on October 30, November 2, 8,9,13, 14,15,16,20, 18, 2018. All were in favor. Motion passes.
14. Approval of Superintendent of Schools goals for the 2018-2019 school year: Ramon Diaz moved, Cindy Sullivan seconded to approve the Superintendent of Schools goals for the 2018-2019 school year, as presented

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>
Cindy Sullivan	X		
Heather Sullivan	absent		
Ramon Diaz	X		
Diane Mayhew	X		
Tim O'Connor	X		
Chairman Sullivan	<u>X</u>		
	5	-	<u>0</u> motion passes

Superintendent Czaprowski briefly reviewed his goals for the 2018-2019 school year (attached).

15. Superintendent's Reports
 - a. Acceptance of gifts/donations
Tim O'Connor moved, Ramon Diaz seconded to accept the following gifts/donations:
 - Munger Hill Elementary School, Munger Hill PTO, \$807.88, used to replace a broken tire swing, gift account
 - Westfield Technical Academy, Richard Sullivan Sr.& Edith Sullivan, 1995 Oldsmobile Cutlass Sierra to Auto Collision Shop, approximate value \$350.00, educational purposes
 - Westfield Technical Academy, Patty Lecrenski, donation of scrapbooking supplies, stampers, stamp pads to the Art Department, approximate value \$500.00, educational purposes

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>
Cindy Sullivan	X		

Heather Sullivan	absent		
Ramon Diaz	X		
Diane Mayhew	X		
Tim O'Connor	X		
Chairman Sullivan	<u>X</u>		
	5	-	<u>0</u> motion passes

- b. Acceptance of new grant – Emergency Impact Aid for Displaced Students
 Diane Mayhew moved, Ramon Diaz seconded to accept a new grant called the Emergency Impact Aid for Displaced Students in the amount of \$146,396.00. The purpose of these federal funds is to provide assistance to districts to cover the costs associated with educating students displaced to Massachusetts during the 2017-2018 school year by the Hurricanes in August-September 2017 (Harvey, Irma, or Maria).

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>
Heather Sullivan	absent		
Ramon Diaz	X		
Diane Mayhew	X		
Tim O'Connor	X		
Cindy Sullivan	X		
Chairman Sullivan	<u>X</u>		
	5	-	<u>0</u> motion passes

- c. Other
 Superintendent Czaporowski provided an update on the Aviation program, Superintendent Advisory Board, and the Attendance Task Force Committee. He also recognized Westfield Technical Academy's girls soccer coach Lyle Washington for receiving High School Coach of the Year in the MassLive Republican Reader Raves contest.

16. Mayor's update:
 Mayor Sullivan commended Westfield Technical Academy's students professionalism when meeting with Commissioner Jeff Riley last week.
17. School Committee update:
 Diane Mayhew provided an update from the Massachusetts Association of School Committees (MASC) with regards to increasing public awareness of the work that School Committees do.
- Mrs. Cindy Sullivan thanked everyone for their support on her recent appointment of Vice Chair. Subcommittee assignments will be done at the next meeting.
18. Items for referral to subcommittees: none
19. Old business: none
20. Subcommittee Reports/Recommendations:
 a. Reports: none
 b. Minutes: none

21. Next regular School Committee meeting: November 5, 2018

At 7:38 pm Ramon Diaz moved, Cindy Sullivan seconded to adjourn the meeting. All were in favor. Motion passes.

Mr. Stefan Czapowski, Superintendent of Schools
Clerk – Westfield School Committee

A true copy, Attest:

Diane Mayhew, Secretary
Westfield School Committee

DM/cm