

November 19, 2018

A meeting of the Westfield School Committee was held on Monday, November 19, 2018, at 7:00 pm in the City Council Chambers at City Hall, 59 Court Street, Westfield, MA. Members present by roll call were: Mr. Ramon Diaz, Mrs. Diane Mayhew, Mr. Tim O'Connor, Mrs. Heather Sullivan, Mrs. Cindy Sullivan, and Chairman Brian Sullivan.

At 7:00 pm Chairman Sullivan called the meeting to order.

1. Pledge of Allegiance

Chairman Sullivan asked if anyone was taping the meeting and if so, please state your name and address:

2. Public participation, excluding personnel:

Mr. Brian Hoose, Arnold Street, Westfield, MA
Mr. Hoose spoke about the student voting day.

3. Southampton Road Elementary School presentation:

Mrs. Ward and 4th grade students were in attendance and presented on a program called "Be Internet Awesome." The program teaches students how to be responsible internet users.

4. Westfield Technical Academy Boys Soccer Team:

Athletic Director Daniel Trudeau was in attendance and introduced Coach Dulude and members of the WTA Boys Soccer Team. The team was highlighted for their achievements.

5. Westfield Technical Academy student representatives:

A student representative was in attendance and updated the committee on recent events and upcoming events.

6. Approval of November 5, 2018 School Committee meeting minutes:

Ramon Diaz moved, Cindy Sullivan seconded to approve the School Committee meeting minutes of November 5, 2018. All were in favor. Motion passes.

7. Westfield Middle School handbook revisions:

Ramon Diaz moved, Cindy Sullivan seconded to approve the changes to 2018-2019 Westfield Middle School handbook (National Junior Honor Society section), as presented. All were in favor. Motion passes.

8. Approval of home school applications HE109-1819 to HE114-1819:

Diane Mayhew moved, Ramon Diaz seconded to approve home school applications HE109-1819 to HE114-1819. All were in favor. Motion passes.

9. Approval of Westfield High School trip to Copenhagen, Denmark, April 12-19-2019:

Diane Mayhew moved, Ramon Diaz seconded to approve the Westfield High School field trip to Copenhagen, Denmark, April 12-19, 2019. All were in favor. Motion passes.

10. Approval of Memorandum of Agreements:

- a. AFSCME Council 93 Local 346/secretaries

Diane Mayhew moved, Cindy Sullivan seconded to approve the Memorandum of Agreement with AFSCME Council 93, Local 346 and the Westfield School Committee, dated November 19, 2018, that amends the agreement for the purpose of amending Article XIX, Section 4 for Ten Month Secretaries for the 2018-2019 school year, and authorize the Mayor to sign on behalf of the committee.

The following roll call vote was taken:

	<u>Y</u>		
Heather Sullivan	X		
Ramon Diaz	X		
Diane Mayhew	X		
Tim O'Connor	X		
Cindy Sullivan	X		
Chairman Sullivan	<u>X</u>		
	6	-	<u>0</u> motion passes

- b. Westfield Education Association: Unit A (teachers) Unit B (assistant principals, supervisors), Unit D (paraprofessionals)

Diane Mayhew moved, Cindy Sullivan seconded to approve the Memorandum of Agreement, with Westfield Education Association Unit A, Unit B, and Unit D and the Westfield School Committee, dated November 19, 2018, that amends the agreement for the purpose of the implementation of the Alternative Structured Learning Days for the 2018-2019 school year, and authorize the Mayor to sign on behalf of the committee.

The following roll call vote was taken:

	<u>Y</u>		
Ramon Diaz	X		
Diane Mayhew	X		
Tim O'Connor	X		
Heather Sullivan	X		
Cindy Sullivan	X		
Chairman Sullivan	<u>X</u>		
	6	-	<u>0</u> motion passes

11. Report of the signed weekly warrants:

Cindy Sullivan reported that the following warrants were signed:

November 2, 2018 = 21 batches totaling \$513,236.52

November 9, 2018 = 17 batches totaling \$407,049.38

12a. Superintendent's Reports

a. Acceptance of gifts/donations

Tim O'Connor moved, Ramon Diaz seconded to accept the following gifts/donations:

- Franklin Avenue Elementary School, David B. Horton, \$26.00, educational purposes, gift account
- Franklin Avenue Elementary School, Richard & Linda Hauk, \$50.00, educational purposes, gift account
- Volunteers in Public Schools, Westfield Centennial Lions Club, \$1,000.00, Thanksgiving Food Drive
- Westfield High School, Boston University, \$450.00, to support students at the East Mountain Road Transitional Program, gift account

The following roll call vote was taken:

	<u>Y</u>		
Diane Mayhew	X		
Tim O'Connor	X		
Ramon Diaz	X		
Heather Sullivan	X		
Cindy Sullivan	X		
Chairman Sullivan	<u>X</u>		
	6	-	<u>0</u> motion passes

b. Acceptance of 2 new grants

Youthworks Year-Round Planning & Connecting Activities Grant

Heather Sullivan moved, Tim O'Connor seconded to accept a new grant called the Youthworks Year-Round Planning & Connecting Activities Grant in the amount of \$18,000.00.

The following roll call vote was taken:

	<u>Y</u>		
Tim O'Connor	X		
Diane Mayhew	X		
Heather Sullivan	X		
Ramon Diaz	X		
Cindy Sullivan	X		
Chairman Sullivan	<u>X</u>		
	6	-	<u>0</u> motion passes

Connecting Activities Grant in the amount of \$9,000.00

Heather Sullivan moved, Ramon Diaz seconded to accept a new grant called the Connecting Activities Grant in the amount of \$9,000.00

The following roll call vote was taken:

	<u>Y</u>		
Cindy Sullivan	X		
Heather Sullivan	X		
Ramon Diaz	X		
Diane Mayhew	X		

Tim O'Connor	X		
Chairman Sullivan	X		
	6	-	<u>0</u> motion passes

- 12c. John & Abigail Adams Scholarship recipients
Superintendent Czaporowski reported that Westfield High School had 94 recipients and Westfield Technical Academy had 11 recipients for the John & Abigail Adams Scholarship.
- 12d. Other
Superintendent Czaporowski updated the committee regarding the Westfield 350 Committee, congratulated Mary Claire Manning on being selected to serve on the grade 5 English Language Arts Assessment for MCAS, and Youth Vote Initiative. He reported that 224 families were helped through the Thanksgiving Day food drive.
- 13. Mayor's update
Mayor Sullivan spoke about the recent Veterans Day events, National Honor Society ceremony and Southampton Road Elementary School's Quarter Auction held on Friday.
- 14. School Committee update: none
- 15. Items for referral to subcommittees: none
- 16. Old business: none
- 17. Subcommittee Reports/Recommendations
 - a. Reports: none
 - b. Minutes: none
- 18. Next regular School Committee meeting: December 3, 2018

At 8:04 pm Ramon Diaz moved, Cindy Sullivan seconded to adjourn the meeting. All were in favor. Motion passes.

Mr. Stefan Czaporowski, Superintendent of Schools
Clerk – Westfield School Committee

A true copy, Attest:

Diane Mayhew, Secretary
Westfield School Committee

DM/cm