

November 5, 2018

A meeting of the Westfield School Committee was held on Monday, November 5, 2018, at 7:00 pm in the City Council Chambers at City Hall, 59 Court Street, Westfield, MA. Members present by roll call were: Mr. Ramon Diaz, Mrs. Diane Mayhew, Mr. Tim O'Connor, Mrs. Heather Sullivan, Mrs. Cindy Sullivan, and Chairman Brian Sullivan.

At 7:00 pm Chairman Sullivan called the meeting to order.

1. Pledge of Allegiance

Chairman Sullivan asked if anyone was taping the meeting and if so, please state your name and address:

2. Public participation, excluding personnel:

Ralph Figy, City Council liaison, Westfield

Mr. Figy reported that the Annual Food Drive will be held on Monday, November 19, 2018. Items such as turkeys, canned goods, and dry goods are needed.

Donations can be dropped off at Westfield Technical Academy. Also, he spoke in in favor of the MIAA Co-op agreement for Alpine Skiing with Westfield Technical Academy.

3. Westfield High School student representatives

Student representatives were in attendance and updated the committee on recent events and upcoming events.

4. Westfield High School presentation:

Mr. Chuck Jendrysik was in attendance and introduced students from the various Westfield High School initiatives (Pathways, Career Center, East Mountain Road, and Westfield Promises). Students, from the various initiatives, shared their experiences with the committee.

5. Assignment of Subcommittees:

Vice Chair Cindy Sullivan announced the following subcommittee assignments:

Instruction & Curriculum

Heather Sullivan, Chairperson

Diane Mayhew, Member

Human Resources & Policy

Diane Mayhew, Chairperson

Heather Sullivan, Member

Educational Planning & Technology

Tim O'Connor, Chairperson

Ramon Diaz, Member

Finance

Ramon Diaz, Chairperson

Tim O'Connor, Member

6. Approval of October 15, 2018 School Committee meeting minutes:
Diane Mayhew moved, Cindy Sullivan seconded to approve the School Committee meeting minutes of October 15, 2018. All were in favor. Motion passes.
7. Approval of Memorandum of Agreement with AFSCME Council 93, Local 346:
Diane Mayhew moved, Cindy Sullivan seconded to approve the Memorandum of Agreement, dated November 5, 2018, with AFSCME Council 93, Local 346 and the Westfield School Committee that amends the agreement for the purpose of clarifying the process for a job reclassification of union members as no clear process or procedure exists and authorize the Mayor to sign on behalf of the committee.

The following roll call vote was taken:

	<u>Y</u>		
Diane Mayhew	X		
Tim O'Connor	X		
Ramon Diaz	X		
Heather Sullivan	X		
Cindy Sullivan	X		
Chairman Sullivan	<u>X</u>		
	6	-	<u>0</u> motion passes

8. Approval of MIAA Co-op agreement for Alpine Skiing - Boys:
Diane Mayhew moved, Cindy Sullivan seconded to approve the MIAA Co-op agreement for boys Alpine Skiing (host school Gateway Regional).

Mr. Dan Trudeau, Athletic Director, requested that the request be changed to a Co-Ed, Co-op for Alpine Skiing.

Diane Mayhew moved, Heather Sullivan seconded to amend the motion to approve a MIAA Co-Ed, Co-op for Alpine Skiing Agreement (host school Gateway Regional).

The following roll call vote was taken:

	<u>Y</u>		
Tim O'Connor	X		
Diane Mayhew	X		
Heather Sullivan	X		
Ramon Diaz	X		
Cindy Sullivan	X		
Chairman Sullivan	<u>X</u>		
	6	-	<u>0</u> motion passes

9. Approval of home school applications HE101-1819 to HE108-1819:
Diane Mayhew moved, Ramon Diaz seconded to approve home school applications HE76-1819 to HE100-1819. All were in favor. Motion passes.

10. Report of the signed weekly warrants:
Cindy Sullivan reported that the following warrants were signed:
October 19, 2018 = 23 batches totaling \$633,959.59
October 26, 2018 = 26 batches totaling \$520,082.00

11. Budget Transfers:

Ramon Diaz moved, Cindy Sullivan seconded to approve the following budget transfer:

\$11,000 from 50029236/511400 Professional Development Substitutes to 50029237/54000 Professional Development Supplies

The following roll call vote was taken:

	<u>Y</u>			
Heather Sullivan	X			
Ramon Diaz	X			
Diane Mayhew	X			
Tim O'Connor	X			
Cindy Sullivan	X			
Chairman Sullivan	<u>X</u>			
	6	-	<u>0</u>	motion passes

Ramon Diaz moved, Tim O'Connor seconded to approve the following budget transfer:

\$11,000 from 50029236/511400 Professional Development Substitutes to 50029237/571000 Professional Development Travel

The following roll call vote was taken:

	<u>Y</u>			
Ramon Diaz	X			
Diane Mayhew	X			
Tim O'Connor	X			
Heather Sullivan	X			
Cindy Sullivan	X			
Chairman Sullivan	<u>X</u>			
	6	-	<u>0</u>	motion passes

Ramon Diaz moved, Tim O'Connor seconded to approve the following budget transfer:

\$9,000 from 50029237/510000 Professional Development Payroll to 50029237/520000 Professional Development Purchase of Service

The following roll call vote was taken:

	<u>Y</u>			
Diane Mayhew	X			
Tim O'Connor	X			
Heather Sullivan	X			
Ramon Diaz	X			
Cindy Sullivan	X			
Chairman Sullivan	<u>X</u>			
	6	-	<u>0</u>	motion passes

12. Acceptance of Westfield Public Schools Financial Statements, October 2018:
Ramon Diaz moved, Tim O'Connor seconded to accept the Westfield Public Schools Financial Statements, October 2018, as presented.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Ramon Diaz	X			
Diane Mayhew	X			
Tim O'Connor	X			
Heather Sullivan	X			
Cindy Sullivan	X			
Chairman Sullivan	<u>X</u>			
	6	-	<u>0</u>	motion passes

13. Amendment to the School Choice Expenditure on June 18, 2018:
Diane Mayhew moved, Ramon Diaz seconded to amend the school choice expenditure that was approved on June 18, 2018 from \$200,000 to \$120,000 to serve as the City's match to the COPS STOP Violence Grant to support the Controlled Access doors, additional Security Camera and training in Threat Assessment and Critical Incident Response.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Diane Mayhew	X			
Tim O'Connor	X			
Ramon Diaz	X			
Heather Sullivan	X			
Cindy Sullivan	X			
Chairman Sullivan	<u>X</u>			
	6	-	<u>0</u>	motion passes

14. Approval of Westfield Public Schools District Strategic Objectives 2018-2021:
Ramon Diaz moved, Cindy Sullivan seconded to approve the Westfield Public Schools District Strategic Objectives 2018-2021, as presented.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Tim O'Connor	X			
Diane Mayhew	X			
Heather Sullivan	X			
Ramon Diaz	X			
Cindy Sullivan	X			
Chairman Sullivan	<u>X</u>			
	6	-	<u>0</u>	motion passes

15. Superintendent's Reports
a. Acceptance of gifts/donations
Tim O'Connor moved, Diane Mayhew seconded to accept the following gifts/donations:
- Abner Gibbs Elementary School, Your Cause, \$10.00, educational purposes, gift account

- Abner Gibbs Elementary School, Aidan Cioch, Westfield, donated a “Buddy Bench” he made (as part of his Eagle Scout project), student use
- Highland Elementary School, Aidan Cioch, Westfield, donated a “Buddy Bench” he made (as part of his Eagle Scout project), student use
- Westfield High School Athletic Gift Account, in memory of Kevin J. Sullivan:
 - UTAS Planning Group, Westfield, MA
 - Mary & Lynn Boscher, Westfield, MA
 - Charles & John Bonatakis, Springfield, MA
 - Stefan Czaporowski, Florence, MA
 - Kevin & Lynn Kelleher, Westfield, MA
 - Alan & Jeanne Kasperowski, Westfield, MA
 - Luanne Michalek, Westfield, MA
 - Mary Lou Hatton, Westfield, MA
 - Donald & Judy Puffer, Westfield, MA
 - DA Sullivan & Sons, Inc. Northampton, MA
 - The Mulvaney Family, Holyoke, MA
 - Susan Zarichak, Westfield, MA
 - Westwood Restaurant & Pub, Westfield, MA
 - MassHire County Workforce Board, Springfield, MA
 - Dr. James & Kathy McCann, Westfield, MA
 - Cynthia Simison, Northampton, MA
 - Westfield City Hall Employees, Westfield, MA
 - James & Kristin Hagan, Westfield, MA
 - Tobi and Robert Beman, Westfield, MA
 - Peter & Jill Lacey, Westfield, MA
 - Judy Clowes-Gamache, Westfield, MA
 - Ron & Renee Rix, Westfield, MA
 - Bates Fullman Insurance Agency, West Springfield, MA
 - Richard & Ellen Frost, Westfield, MA
 - Eileen Murray, Nathan & Adam Collier, Westfield, MA
 - Jeanne & Mark Morin, Westfield, MA
 - Robert & Elizabeth Atkocaitis, Westfield, MA
 - Westfield Bank, Westfield, MA
 - Joseph Wynn, Westfield, MA
 - Kristy Maher, Greenville, SC
 - Mary Casey O’Neil, Westfield, MA
 - Mike & Mary Jane McMahan, Westfield, MA
 - PJ & Mary Jane McMahan, Westfield, MA
 - Donald & Madeline Nicoletti, Westfield, MA
 - Joanne Miller, Westfield, MA
 - Dennis & Diane Mayhew, Westfield, MA
 - Westfield Education Association, Westfield, MA
 - Laura & Stephen Cresotti, Westfield, MA
 - Michael Malone, Amherst, MA
 - Robyn Oleksak, Westfield, MA
 - Michael & Cindy Minicucci, Westfield, MA
 - Denis & Leanne Cloutier, Westfield, MA
 - Robert & Mary Beth Sacco, Westfield, MA
- Westfield Technical Academy
 - Dennis & Diane Mayhew, Westfield, MA

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Tim O'Connor	X			
Heather Sullivan	X			
Ramon Diaz	X			
Diane Mayhew	X			
Cindy Sullivan	X			
Chairman Sullivan	<u>X</u>			
	6	-	<u>0</u>	motion passes

Chairman Sullivan thanked everyone, on behalf of the entire Sullivan family, for their donations. He made note that his brother, Bo Sullivan, was in attendance.

Also, Tim O'Connor reported that he spoke with the Boys & Girls Club Director, Bill Parks, and they received over \$18,000 of donations in Kevin Sullivan's name.

Chairman Sullivan commended Aidan Cioch for all of his hard work on the Buddy Benches that he made for Abner Gibbs and Highland Elementary School. He encouraged members to stop by and see the benches, if they have not done so.

b. Acceptance of new grant – Early Grades Literacy Grant

Heather Sullivan moved, Ramon Diaz seconded to accept a new grant called the Early Grades Literacy Grant in the amount of \$7,920.00 from the Department of Elementary and Secondary Education. The program supports a team of teachers and administrator to participate in a year long professional learning series that supports the implementation of the 2017 MA Curriculum Frameworks for English Language Arts and Literacy.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Tim O'Connor	X			
Heather Sullivan	X			
Ramon Diaz	X			
Diane Mayhew	X			
Cindy Sullivan	X			
Chairman Sullivan	<u>X</u>			
	6	-	<u>0</u>	motion passes

c. Approval of the Alternative Structured Learning Days "Blizzard Bags" proposal:

Ramon Diaz moved, Cindy Sullivan seconded to approve the Alternative Structured Learning Days "Blizzard Bags" proposal, as presented.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Cindy Sullivan	X			
Ramon Diaz	X			
Diane Mayhew	X			
Tim O'Connor	X			
Cindy Sullivan	X			
Chairman Sullivan	<u>X</u>			
	6	-	<u>0</u>	motion passes

d. Other

Superintendent Czaporowski provided an update on the DESE requirement to create EL-Pac's, COPS Federal Safety Grant, Thanksgiving Food Drive, and the article in the Westfield News regarding Youth Voting.

16. Mayor's update:

Mayor Sullivan reported that the Mayor's Coffee hour had 45 business people in attendance this morning along with Superintendent Czaporowski. He also thanked Pat Kennedy and the band for their services on Sunday.

17. School Committee update:

Diane Mayhew spoke about driving and the safety of students. She reminded drivers to beware of young students getting on and off school buses and in crosswalks. Also, she reminded everyone that our elementary school times are different this year, 9:15-3:15pm.

18. Items for referral to subcommittees:

Diane Mayhew moved, Ramon Diaz seconded to refer the following policies to the Human Resources & Policy Subcommittee:

File: JM Student Rights and Responsibilities

File: JI Student Awards and Scholarships

File: JJH Student Travel

File: BDDH Public Participation at School Committee Meetings

File: KD Public Participation at School Committee Meetings

All were in favor. Motion passes.

19. Old business: none

20. Subcommittee Reports/Recommendations:

a. Reports: none

b. Minutes: none

21. Next regular School Committee meeting: November 19, 2018

At 8:30 pm Ramon Diaz moved, Cindy Sullivan seconded to adjourn the meeting. All were in favor. Motion passes.

Mr. Stefan Czaporowski, Superintendent of Schools
Clerk – Westfield School Committee

A true copy, Attest:

Diane Mayhew, Secretary
Westfield School Committee

DM/cm