

March 20, 2017

A meeting of the Westfield School Committee was held on Monday, March 20, 2017, at 7:00 pm in the City Council Chambers at City Hall, 59 Court Street. Members present by roll call were: Mr. Ramon Diaz, Mr. Bill Duval, Mr. Jeffrey Gosselin, Mrs. Diane Mayhew, Mr. Kevin J. Sullivan, Mrs. Cindy Sullivan, and Chairman Brian Sullivan.

At 7:00 pm Chairman Sullivan called the meeting to order.

1. Pledge of Allegiance:

Chairman Sullivan asked if anyone was taping the meeting and if so, please state your name and address: none

2. Public participation, excluding personnel: none

3. Abner Gibbs Elementary School presentation:

Mrs. Burgess, Principal, introduced Mrs. Manchino and fourth grade students. Students presented "Extended Response Writing" based on the Reading Street program.

4. *Above and Beyond* Certificate:

Certificate was awarded to Miranda Boudreau.

5. Westfield Technical Academy student representatives:

Students were in attendance and updated the committee regarding recent and upcoming events.

6. State of the Schools presentation – Westfield High and Westfield Technical Academy (attached)

Mr. Langone, Principal, shared information regarding Westfield Technical Academy.

Mr. Jendrysik, Principal, shared information regarding Westfield High School.

7. Approval of the March 6, 2017 School Committee meeting minutes:

Mr. Sullivan moved, Mr. Diaz seconded to approve the March 6, 2017 School Committee meeting minutes. All were in favor. Motion passes.

8. Approval of South Middle School field trip, Empower Sports, Middletown, Connecticut, April 7, 2017

- a. Mr. Sullivan moved, Mr. Duval seconded to approve the South Middle School trip for students to go to Empower Sports located in Middletown, Connecticut, on April 7, 2017. All were in favor. Motion passes.

9. Approval of recommendation: Finance Subcommittee, school structure
 Mr. Sullivan reported that the Finance Subcommittee met earlier this evening to review the FY2018 budget and determine the class structure for the 2017/2018 school year. He reported that a 3-0 vote from the Finance Subcommittee was to keep Russell Elementary School open for the 2017-2018 school year. The lease was negotiated at \$100,000 per year from \$250,000 per year.

Mrs. Sullivan stated that she will support the motion even though she originally supported to close the school this year. After speaking with stakeholders, she believed that it was the best to keep the school open for one year.

Mr. Diaz thanked the town of Russell for negotiating the lease amount.

Mrs. Mayhew commended the Finance Subcommittee for their great work. She stated that she would also support the recommendation from the Finance Subcommittee.

Mrs. Sullivan moved, Mr. Sullivan seconded to approve Option #1 Russell Elementary School remains open for the 2017-2018 school year only.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Mr. Gosselin	X			
Mrs. Mayhew	X			
Mr. Sullivan	X			
Mr. Diaz	X			
Mr. Duval	X			
Mrs. Sullivan	X			
Chairman Sullivan	<u>X</u>			
	7	-	<u>0</u>	motion passes

Mrs. Sullivan moved, Mr. Sullivan seconded to meet again on June 19th to make a recommendation to vote on Option #2 or Option #3 for the 2018-2019 school year.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Mr. Gosselin	X			
Mrs. Mayhew	X			
Mr. Sullivan	X			
Mr. Diaz	X			
Mr. Duval	X			
Mrs. Sullivan	X			
Chairman Sullivan	<u>X</u>			
	7	-	<u>0</u>	motion passes

Mrs. Sullivan stated that we still need a new an elementary school in Westfield and she was advocating for a 5/6 and 7/8 configuration.

10. Report on the signed weekly warrants:
 Mr. Gosselin reported on the weekly warrants signed:
 March 10, 2017 = 16 batches of warrants signed total \$176,669.05
 March 17, 2017 = 11 batches of warrants signed total \$144,008.59
11. Acceptance of the Special Revenue Accounts Summary:
 Mr. Sullivan moved, Mrs. Mayhew seconded to accept the Special Revenue Accounts Summary, March 2017, as presented.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>	
Mrs. Mayhew	X		
Mr. Sullivan	X		
Mr. Diaz	X		
Mr. Duval	X		
Mr. Gosselin	X		
Mrs. Sullivan	X		
Chairman Sullivan	<u>X</u>		
	7	-	<u>0</u> motion passes

12. First reading, by title only, of Policy File: DGA Authorized Signatures
 Mr. Duval moved, Mrs. Mayhew seconded a first reading, by title only, of Policy File: DGA Authorized Signatures. All were in favor. Motion passes.
13. Rescind policies:
- a. File: IDGDA Student Organizations
 Mr. Duval moved, Mrs. Mayhew seconded to rescind of policy File: IDGA Student Organizations. All were in favor. Motion passes.
- b. File: IICB Community Resource Person
 Mr. Duval moved, Mrs. Mayhew seconded to rescind policy File: IICB Community Resource Person. All were in favor. Motion passes.
- c. File: BDDI News Media at School Committee Meetings
 Mr. Duval moved, Mrs. Mayhew seconded to rescind policy File: BDDI News Media at School Committee Meetings. All were in favor. Motion passes.
14. Approval of Memorandum of Agreement with the Cafeteria Workers:
 Mrs. Mayhew moved, Mr. Diaz seconded to approve the Memorandum of Agreement between the Westfield School Committee and Cafeteria Workers to have all union eligible members participate in bidding of a temporary position pursuant to the terms and conditions of the collectively bargained agreement, and authorize the Mayor to sign on behalf of the committee.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Mrs. Mayhew	X	
Mr. Sullivan	X	
Mr. Diaz	X	
Mr. Duval	X	

Mr. Gosselin	X			
Mrs. Sullivan	X			
Chairman Sullivan	<u>X</u>		<u> </u>	
	7	-	0	motion passes

15. Superintendent’s Report

a. Acceptance of gifts/donations

Mr. Gosselin moved, Mr. Sullivan seconded to accept the following gifts/donations:

<u>Donated To</u>	<u>From & Amount</u>	<u>Use</u>
Franklin Avenue	Eversource Energy Company, \$300.00	Gift Acct, Educational Purposes
North Middle School	Dr. Sandra Reilley, donation of Jewett Grand Piano, valued at \$1,000.00	School Use

The following roll call vote was taken:

	<u>Y</u>			<u>N</u>
Mr. Sullivan	X			
Mr. Diaz	X			
Mr. Duval	X			
Mr. Gosselin	X			
Mrs. Mayhew	X			
Mrs. Sullivan	X			
Chairman Sullivan	<u>X</u>		<u> </u>	
	7	-	0	motion passes

b. Other:

Mr. Czaporowski reported that 8 snow days have been used and if no other additional snow days are used the last day of school is Wednesday, June 28, 2017. He also stated that the public presentation of the budget was scheduled for Tuesday, March 28, 2017. The meeting will be held in the ‘ City Council Chambers.

16. Mayor’s update:

Mayor Sullivan provided an update.

17. School Committee update:

Mr. Diaz stated that it was great to see all of the people in attendance at the Finance Subcommittee meetings.

18. Items for referral to subcommittees: JJA, IJOB, BADBE

Mrs. Mayhew moved, Mr. Duval seconded to refer the following policies to the Human Resources & Policy Subcommittee:

File: JJ Co-Curricular and Extra Curricular Activities (MASC policy)

File: JJA Student Organizations (MASC policy)

File: IJOB Community Resource Persons/Speakers (MASC policy)

File: BEDB Agenda Format (MASC policy)

All were in favor. Motion passes.

19. Old business: none

20. Subcommittee Reports/Recommendations:

a. Reports: Human Resources & Policy Subcommittee

Mrs. Mayhew reported that the Human Resources & Policy Subcommittee met on March 13, 2017 to review policies. Four policies were brought forward to the full committee and three policies were tabled.

Mr. Sullivan reported that the Finance Subcommittee met earlier this evening and an update was provided under agenda item #9.

b. Minutes: Human Resources & Policy Subcommittee, March 13, 2017

Mr. Duval moved, Mrs. Mayhew seconded to approve the March 13, 2017 Human Resources & Policy Subcommittee meeting minutes. All were in favor. Motion passes.

21. Next regular School Committee meeting: April 3, 2017

At 8:27 pm Mrs. Mayhew moved, Mr. Sullivan seconded to adjourn the meeting. All were in favor. Motion passes.

Mr. Stefan Czapowski, Superintendent of Schools
Clerk – Westfield School Committee

A true copy, Attest:

Diane Mayhew, Secretary
Westfield School Committee

DM/cm