

August 27, 2018

A meeting of the Westfield School Committee was held on Monday, August 27, 2018, at 7:00 pm in the City Council Chambers at City Hall, 59 Court Street, Westfield, MA. Members present by roll call were: Mrs. Diane Mayhew, Mr. Tim O'Connor, Mrs. Mrs. Cindy Sullivan, Heather Sullivan, Mr. Kevin J. Sullivan, and Chairman Brian Sullivan. Mr. Ramon Diaz was not in attendance.

At 7:00 pm Chairman Sullivan called the meeting to order.

1. Pledge of Allegiance

Chairman Sullivan asked if anyone was taping the meeting and if so, please state your name and address: none

2. Public participation, excluding personnel: none

3. Introduction of Paper Mill Elementary School Principal:

Ms. Melanie Chasse was in attendance and introduced to the committee.

4. Approval of School Committee meeting minutes, July 9, 2018:

Cindy Sullivan moved, Heather Sullivan seconded to approve the School Committee meeting minutes of July 9, 2018. All were in favor. Motion passes.

5a. Acceptance of the listing of Bus Drivers, Monitors, and Substitutes:

Diane Mayhew moved, Heather Sullivan seconded to accept the listing of Regular Education Bus Drivers, Monitors, and Substitutes. All were in favor. Motion passes.

5b. Acceptance of the listing of Special Education Bus Drivers, Substitute Bus Drivers, Monitors, and Substitute Monitors

Cindy Sullivan moved, Diane Mayhew seconded to accept the listing of Special Education Bus Drivers, Substitute Bus Drivers, Monitors, and Substitute Monitors. All were in favor. Motion passes.

5c. Acceptance of the listing of Out-of-District Bus Drivers and Monitors

Diane Mayhew moved, Kevin Sullivan seconded to approve the 2018-2019 Elementary Student/Parent handbook. All were in favor. Motion passes.

6. Approval of home school applications HE01-1819 to HE36-1819:

Kevin Sullivan moved, Tim O'Connor seconded to approve home school applications HE01-1819 to HE36-1819. All were in favor. Motion passes.

7. Approval of Memorandum of Agreement with Westfield Education Association/Unit A (teachers):

Kevin Sullivan moved, Diane Mayhew seconded to approve the Memorandum of Agreement, dated August 27, 2018, with the Westfield Education/Unit A (teachers) and the Westfield School Committee that amends the agreement for the purpose of amending Article IV Footnotes, Section 3, new last sentence: An EDS shall be considered equivalent to a CAGS for a School Adjustment Counselor

and/or Guidance Counselor and authorize the Mayor to sign on behalf of the committee.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Diane Mayhew	X			
Cindy Sullivan	X			
Heather Sullivan	X			
Kevin Sullivan	X			
Tim O'Connor	X			
Ramon Diaz	absent			
Chairman Sullivan	<u>X</u>			
	6	-	0	motion passes

8. Approval of Memorandum of Agreement with Westfield Education Association/Unit D (paraprofessionals):

Diane Mayhew moved, Heather Sullivan seconded to approve the Memorandum of Agreement, dated August 27, 2018, with the Westfield Education/Unit D (paraprofessionals) and the Westfield School Committee that amends the agreement for the purpose of step placement of all new hires (for the 2018-2019 school year) will take into consideration all public education full academic year experiences in similar Unit D work and authorize the Mayor to sign on behalf of the committee.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Tim O'Connor	X			
Ramon Diaz	absent			
Diane Mayhew	X			
Cindy Sullivan	X			
Heather Sullivan	X			
Kevin Sullivan	X			
Chairman Sullivan	<u>X</u>			
	6	-	0	motion passes

9. Approval of 3-year lease with YMCA of Greater Westfield:

Diane Mayhew moved, Heather Sullivan seconded to approve the 3-year lease with the YMCA of Greater Westfield to operate before and after school child care programs at the elementary schools and the intermediate school, effective September 4, 2018 until the last scheduled instructional day of 2018-2019 school year in June 2019, with an option to renew under the same terms and conditions for two additional one year terms.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Cindy Sullivan	X			
Heather Sullivan	X			
Ramon Diaz	absent			
Diane Mayhew	X			
Tim O'Connor	X			
Kevin Sullivan	X			
Chairman Sullivan	<u>X</u>			
	6	-	0	motion passes

10. FY19 Budget Review:
Mr. Rix was in attendance and updated the committee.
11. Report of weekly signed warrants:
Cindy Sullivan reported that the following warrants were signed by Cindy Sullivan:
June 30, 2018 = 26 batches totaling \$628,481.12
July 20, 2018 = 12 batches totaling \$80,076.66
July 27, 2018 = 5 batches totaling \$29,301.63
August 3, 2018 = 10 batches totaling \$57,100.94
August 10, 2018 = 10 batches totaling \$96,833.26
August 17, 2018 = 14 batches totaling \$265,188.23
12. Superintendent's Reports
a. Acceptance of gifts/donations
Kevin Sullivan moved, Tim O'Connor seconded to accept the following gifts/donations:
- Westfield High School, US Army Recruiting Center, West Springfield, 4 desks & workstations approximate value \$5,400.00, school use
 - Westfield Technical Academy, Westfield Gas & Electric, \$1,000.00 check, educational purposes, gift account

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>	
Ramon Diaz	absent		
Diane Mayhew	X		
Tim O'Connor	X		
Cindy Sullivan	X		
Heather Sullivan	X		
Kevin Sullivan	X		
Chairman Sullivan	<u>X</u>		
	6	-	<u>0</u> motion passes

- b. Other
Superintendent Czaporowski provided an update on PowerSchool, school visits, and Transportation. He also introduced Mr. Daniel Trudeau, WHS/WTA Physical Education/Athletics Supervisor.

13. Mayor's update: Mayor Sullivan provided an update.
14. School Committee update: none
15. Items for referral to subcommittees: none
16. Old business: none
17. Subcommittee Reports/Recommendations:
a. Reports: none
b. Minutes: none

18. Next regular School Committee meeting: October 1, 2018

At 7:41pm Kevin Sullivan moved, Cindy Sullivan seconded to adjourn the meeting. All were in favor. Motion passes.

Mr. Stefan Czaprowski, Superintendent of Schools
Clerk – Westfield School Committee

A true copy, Attest:

Diane Mayhew, Secretary
Westfield School Committee

DM/cm