

December 17, 2018

A meeting of the Westfield School Committee was held on Monday, December 17, 2018, at 7:00 pm in the City Council Chambers at City Hall, 59 Court Street, Westfield, MA. Members present by roll call were: Mr. Ramon Diaz, Mrs. Diane Mayhew, Mr. Tim O'Connor, Mr. Bo Sullivan, Mrs. Heather Sullivan, Mrs. Cindy Sullivan, and Chairman Brian Sullivan.

Cindy Sullivan reported that the School Committee and City Council met earlier this evening and selected Mr. Barry (Bo) Sullivan to serve on the School Committee. He was sworn in, by City Clerk Karen Fanion, immediately following the special joint School Committee and City Council meeting which enables him to participate in tonight's meeting.

At 7:00 pm Chairman Sullivan called the meeting to order.

1. Pledge of Allegiance

Chairman Sullivan asked if anyone was taping the meeting and if so, please state your name and address: none

2. Public participation, excluding personnel: none

3. Highland Elementary School presentation:

Principal Manning introduced teachers Kristen Koziol and Kate Wailgum along with fourth grade students. Students shared the project *Our GreenScreen Journey*.

4. Westfield Technical Academy student representative:

The student representative updated the committee on recent events and upcoming events.

5. Westfield Education to Business Alliance presentation:

Kate Phelon, Executive Director of the Greater Westfield Chamber of Commerce, and Superintendent Czaporowski provided an update on our schools collaboration with local businesses.

6. Approval of December 3, 2018 School Committee meeting minutes:

Ramon Diaz moved, Cindy Sullivan seconded to approve the School Committee meeting minutes of December 3, 2018. All were in favor. Motion passes. Bo Sullivan abstained.

7. Approval of home school applications HE115-1819 to HE118-1819:

Diane Mayhew moved, Cindy Sullivan seconded to approve the home school applications HE115-1819 to HE118-1819. All were in favor. Motion passes.

8. First reading, by title only, of School Committee policies:

a. File: BEDH Public Participation at School Committee Meetings

Heather Sullivan moved, Diane Mayhew seconded a first reading, by title only, of policy File: *BEDH Public Participation at School Committee Meetings*. All were in favor. Motion passes. Bo Sullivan abstained.

b. File: JJH Student Travel

Heather Sullivan moved, Diane Mayhew seconded a first reading, by title only, of policy File: JJH Student Travel. All were in favor. Motion passes. Bo Sullivan abstained.

c. File: JI Student Rights and Responsibilities

Heather Sullivan moved, Diane Mayhew seconded a first reading, by title only, of policy File: JI Student Rights and Responsibilities. All were in favor. Motion passes. Bo Sullivan abstained.

9. Motion to rescind School Committee policies:

a. File: KD Public Participation at School Committee Meetings

Heather Sullivan moved, Diane Mayhew seconded to rescind policy File: KD Public Participation at School Committee Meetings. All were in favor. Motion passes. Bo Sullivan abstained.

b. File: JI Student Awards and Scholarships

Heather Sullivan moved, Diane Mayhew seconded to rescind policy File: JI Student Awards and Scholarships. All were in favor. Motion passes. Bo Sullivan abstained. Bo Sullivan abstained.

10. Selection of School Committee member to sign payroll:

Cindy Sullivan stated that she is one member to sign the payroll and requested to have an alternate person available.

Cindy Sullivan moved, Tim O'Connor seconded to nominate Bo Sullivan as the alternate School Committee member to sign payroll. No other nominations were made.

The following roll call vote was taken:

	<u>Y</u>		
Heather Sullivan	X		
Ramon Diaz	X		
Diane Mayhew	X		
Tim O'Connor	X		
Bo Sullivan	X		
Cindy Sullivan	X		
Chairman Sullivan	<u>X</u>		
	7	-	0 motion passes

11. Acceptance of Special Revenue Accounts:

Ramon Diaz moved, Cindy Sullivan seconded to accept the Special Revenue Accounts, as presented.

The following roll call vote was taken:

	<u>Y</u>
Ramon Diaz	X
Diane Mayhew	X
Tim O'Connor	X
Heather Sullivan	X

Bo Sullivan	X		
Cindy Sullivan	X		
Chairman Sullivan	<u>X</u>		
	7	-	<u>0</u> motion passes

12. Special Revenue Accounts: close North Middle School Gift Account and transfer funds:

Ramon Diaz moved, Tim O'Connor seconded to close the North Middle School Gift Account #24400028 and transfer the balance of \$2,756.16 to the Westfield Intermediate School Gift Account #24400128.

The following roll call vote was taken:

	<u>Y</u>		
Diane Mayhew	X		
Tim O'Connor	X		
Heather Sullivan	X		
Ramon Diaz	X		
Bo Sullivan	X		
Cindy Sullivan	X		
Chairman Sullivan	<u>X</u>		
	7	-	<u>0</u> motion passes

13. Report of the signed weekly warrants:

Cindy Sullivan reported that the following warrants were signed:

November 30, 2018 = 25 batches totaling \$680,922.12

December 7, 2018 = 22 batches totaling \$419,488.60

14. Approval of Non Contract Chart:

Diane Mayhew moved, Ramon Diaz seconded to approve the Non Contract Chart, as presented.

The following roll call vote was taken:

	<u>Y</u>		
Tim O'Connor	X		
Heather Sullivan	X		
Ramon Diaz	X		
Diane Mayhew	X		
Bo Sullivan	X		
Cindy Sullivan	X		
Chairman Sullivan	<u>X</u>		
	7	-	<u>0</u> motion passes

15. Superintendent's Reports:

a. Acceptance of gift/donation

Tim O'Connor moved, Cindy Sullivan seconded to accept the following gifts/donations:

- Abner Gibbs Elementary School, Your Cause, \$10.00, chairs, educational purposes, gift account

- Franklin Avenue Elementary School, Unitarian Universalist Society of Greater Springfield (aka Third Congregation Society in Springfield), \$500.00, educational purposes, gift account
- Franklin Avenue Elementary School, Skybridge Americas, Inc. \$66.33, educational purposes, gift account
- Westfield Intermediate School, Great American, \$14.40, educational purposes, gift account
- Westfield Middle School, Scott Harlow, Westfield Middle School physical education teacher, Rouge Echo pull-up rack/rig, estimated value \$1,500.00, student use

The following roll call vote was taken:

	<u>Y</u>		
Heather Sullivan	X		
Diane Mayhew	X		
Tim O'Connor	X		
Heather Sullivan	X		
Bo Sullivan	X		
Cindy Sullivan	X		
Chairman Sullivan	<u>X</u>		
	7	-	<u>0</u> motion passes

b. Other

Superintendent Czaporowski reported on the following: Aiden Chisholm-Sluben being selected by Commissioner Riley to represent the state as a nominee for the US Presidential Scholars from Massachusetts; Dr.T's presentation regarding recycling at Abner Gibbs Elementary School; Massachusetts School Building Authority (MSBA) inviting a Statement of Interest for Franklin Avenue Elementary School.

16. Mayor's update: Mayor Sullivan provided a brief update.

17. School Committee update: Diane Mayhew reported that Westfield Middle School was hosting a holiday celebration/toys for joy drive on December 18 in the cafeteria from 2:45-4:00pm.

Heather Sullivan shared that she was approached by a community member that wanted to do something for our children. She acknowledged that Prob and Mina Reshamwala, owners of Mina's Wine and Spirit Shop. They purchased approximately 40 winter jackets for students at three different elementary schools.

18. Items for referral to subcommittees:

Diane Mayhew moved, Ramon Diaz seconded to refer the following policies to the Human Resources & Policy Subcommittee:

File: ACAB WPS Sexual Harassment Policy

File: LA Education Agency Relations Goals

File: JKB Detention of Students

File: KI Visitors to the Schools

All were in favor. Motion passes.

19. Old business: none

20. Subcommittee Reports/Recommendations

a. Reports: none

b. Minutes: Human Resources & Policy Subcommittee, December 3, 2018
Heather Sullivan moved, Diane Mayhew seconded to approve the Human Resources & Policy Subcommittee meeting minutes of December 3, 2018. All were in favor. Motion passes.

21. Next regular School Committee meeting: January 7, 2019

At 8:13 pm Ramon Diaz moved, Cindy Sullivan seconded to adjourn the meeting. All were in favor. Motion passes.

Mr. Stefan Czaprowski, Superintendent of Schools
Clerk – Westfield School Committee

A true copy, Attest:

Diane Mayhew, Secretary
Westfield School Committee

DM/cm