

Tech Committee Agenda
Thursday, March 16, 2017
Westwood Conference Room
3:30 PM – 4:30 PM



Norms:

- Assume positive intent and check assumptions
- Contribute to the learning of the group by being engaged, listening, and sharing the floor
- Focus on *interests*, not *positions*
- Limit disruptions from sidebars and electronics
- Come prepared; follow-up when appropriate; keep confidentiality

Topic	Outcome/Decision Pts	Prep for Discussion	Time(minutes)/Facilitator
Welcome and Focus for the day	Identify the performance tasks and expected outcomes for the day.	None	5 / Stefan & Ron
Review of Draft Vision Statements	Review drafts from the previous meeting and begin finalizing the concepts one vision statement	Review the drafts posted on the web site.	15 / Ron
Review Drafts of the Actions Steps from 3/2/17	Review the existing statements to determine if there are topics to be carried forward.	Review the draft of the 3/2/17 meeting for each area. Focus on clarifying steps and adding additional action.	10 / Ron
Continue Working Groups	The work groups will continue detailing action steps for each focus area.		20 / All-Ron
Report Out	Each member will understand the focus of each work group and will provide feedback to support them.	Select a representative to report out on the group's work.	5 / All -Ron
Next Steps and Q & A	What's next? What's expected for the next meeting? Next Meeting Date = _____	None	5 / All

WORK GROUPS
March-June 2017

<i>Focus-Target Areas</i>	<i>Intended Outcomes</i>	<i>Members</i>	<i>First Meeting Date</i>
Assessment & Data	To streamline and maximize the collection, analysis, and use of data.	Denise Ruzsala	3/2/2017
Curriculum Integration & Professional Development	To embed digital and personalized learning into all content areas. To support and prepare students and staff for the next generation of assessments (MCAS 2.0). Equip all staff with the professional development necessary to integrate digital learning into their daily lessons.	Karen Whitaker Kristen Koziol Heather Daponde Justin Baker	3/2/2017
Family & Community Communication and Engagement	To communicate and interact promptly and efficiently with our students, their families, and the community.	Ron Rix	3/2/2017
Infrastructure – Policy and Sustainability	Strengthen our technology infrastructure to support individual devices for students and staff, and mobile learning experiences. Transition from an acceptable use policy to a responsible use policy. Identify strategies to sustain ongoing support and financing of technology upgrades.	Kevin Sullivan Lenore Bernsahe Andre Houle Ron Rix	3/2/2017
Programs-Subscriptions & Interventions	To support the effective implementation of academic intervention for students. Expand learning opportunities for students and staff outside of the classroom and school day.	Chris Rogers Denise Ruzsala	3/2/2017
Other:			