



Westfield Public Schools

TECHNOLOGY COMMITTEE MEETING

MARCH 16, 2017

Today's Goals & Purpose

- ▶ *Review Norms*
- ▶ *Review Draft Vision*
- ▶ *Review Draft Action Steps*
- ▶ *Develop Additional Action Steps*
- ▶ *Piggyback Strategies*
- ▶ *Next Meeting Date = _____*

Welcome & Introductions

POSITION	NAME	LOCATION
Superintendent	Stefan Czaporowski	Westwoods
Dir. of Technology & Business	Ronald Rix	City Hall
School Committee Member	Kevin Sullivan	School Committee
Director Technology Center	Lenore Bernashe	Technology Center
Elem - Lead Technology Teacher	Kristen Koziol	Highland School
Secondary-Lead Tech Teacher	Karen Whitaker	Westfield High School
Middle School Science Teacher	Joseph Mullett	South Middle School
Elem Classroom Teacher	Heather Daponde	Paper Mill School
Secondary Principal	Justin Baker	South Middle School
Director of Curriculum & Instruction	Susan Dargie	Westwoods
Elementary Principal	Kathleen O'Donnell	Southampton Road
Admin of Special Services	Adam Garand	Westwoods
Administrator of Interventions	Christopher Rogers	Westwoods
Dir. Of Assessment & Accountability	Denise Ruzala	Westwoods

Tech Committee Agenda
Thursday, March 16, 2017
Westwood Conference Room
3:30 PM – 4:30 PM



Norms:

- Assume positive intent and check assumptions
- Contribute to the learning of the group by being engaged, listening, and sharing the floor
- Focus on *interests*, not *positions*
- Limit disruptions from sidebars and electronics
- Come prepared; follow-up when appropriate; keep confidentiality

<i>Topic</i>	<i>Outcome/Decision Pts</i>	<i>Prep for Discussion</i>	<i>Time(minutes)/Facilitator</i>
Welcome and Focus for the day	Identify the performance tasks and expected outcomes for the day.	None	5 / Stefan & Ron
Review of Draft Vision Statements	Review drafts from the previous meeting and begin finalizing the concepts one vision statement	Review the drafts posted on the web site.	15 / Ron
Review Drafts of the Actions Steps from 3/2/17	Review the existing statements to determine if there are topics to be carried forward.	Review the draft of the 3/2/17 meeting for each area. Focus on clarifying steps and adding additional action.	10 / Ron
Continue Working Groups	The work groups will continue detailing action steps for each focus area.		20 / All-Ron
Report Out	Each member will understand the focus of each work group and will provide feedback to support them.	Select a representative to report out on the group's work.	5 / All -Ron
Next Steps and Q & A	What's next? What's expected for the next meeting? Next Meeting Date = _____	None	5 / All



It is the vision of the Westfield Public Schools that all students and staff will embed the effective use of technology into all learning experiences and management practices, to promote collaboration, innovation, communication, and problem-solving.

Mission Statement

The Westfield Public Schools is committed to developing and supporting a system that embeds technology into all academic offerings and management practices. This system will provide the necessary tools and training for all stakeholders to be successful in a digital learning and work environment.

Students and staff will be able to use technology tools to:

- ▶ Create technology rich-learning environments that meet the diverse learning styles of all learners.
- ▶ Engage and collaborate in learning anytime, anyplace, by connecting classrooms to students' homes and world-wide resources.
- ▶ Procure, research, organize, and share information.
- ▶ Think critically and solve real-world problems.
- ▶ Innovate, research, validate, organize, create and communicate information and new ideas.

Core Values

- ▶ **Westfield Public Schools are committed to the belief that all students will be successful learners and will be prepared to function as citizens, workers and consumers in a technological society.**
- ▶ **We believe that...**
- ▶ technology will enhance the quality and scope of teaching and learning
- ▶ all stakeholders will be provided equitable access to technology
- ▶ technology will be embedded across curricula to maximize effective and meaningful instruction
- ▶ through the expanded use of digital media, assistive technologies and universally designed instruction, diverse learners will have access to the curriculum, including those with learning, communication, and physical challenges
- ▶ and lead productive lives as contributors to society

Core Values

- ▶ **We believe that...**
- ▶ administrators, staff, and students will be provided with the appropriate tools, instruction and methodology to fully embed technology in the education process
- ▶ technology resources will be evaluated, assessed, and upgraded continually to ensure maximum opportunity for all learners to be competitive in a digital world
- ▶ through technology all learners will have the opportunity to reach their full potential and lead productive lives as contributors to society

slo · gan

'slōgən/

noun

a short and striking or memorable phrase used in advertising.

▶ <https://www.shopify.com/tools/slogan-maker>

Developing Action Steps



▶ <https://www.youtube.com/watch?v=vJG698U2Mvo>

Work Groups

Focus Area	Objectives	Members	Next Meeting
Assessment and Data	To streamline and maximize the collection, analysis, and use of data.	Denise Ruzala	
Curriculum Integration and Prof Dev	<p>To embed digital and personalized learning into all content areas.</p> <p>To support and prepare students and staff for the next generation of assessments (MCAS 2.0).</p> <p>Equip all staff with the professional development necessary to integrate digital learning into their daily lessons.</p>	Karen Whitaker Kristen Koziol Heather Daponde Justin Baker	
Family & Community Communication	To communicate and interact promptly and efficiently with our students, their families, and the community.	Ron Rix	

Focus Area	Objectives	Members	Next Meeting
<p>Infrastructure: Policy and Sustainability</p>	<p>Strengthen our technology infrastructure to support 1:1, BYOD, and mobile learning experiences.</p> <p>Transition from an acceptable use policy to a responsible use policy.</p> <p>Identify strategies to sustain ongoing support and financing of technology upgrades.</p>	<p>Kevin Sullivan Lenore Bernashe Andre Houle Ron Rix</p>	
<p>Programs- Subscriptions & Interventions</p>	<p>To support the effective implementation of academic intervention for students.</p> <p>Expand learning opportunities for students and staff outside of the classroom and school day.</p>	<p>Chris Rogers Denise Ruzsala</p>	
<p>Other:</p>			

Next Meeting?



http://www.schoolsofwestfield.org/departments/technology/technology_committee/

Thank You!



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