



****Grade 8, 9, 10 Parents and Students only****
Charter Schools Access to Student Information

Dear Parent, Guardian, Student:

We are writing to inform you of a law regarding access to student information. Chapter 12, Section 7, of the Acts of 2010, of the Charter School statute now requires that school districts provide the names and addresses of students, if requested, by a charter school to a third party mailing house for mailings. This requirement is consistent with federal and state law regarding student records.

If you wish for us not to release your student's name and address, please fill out the form below and return it to your student's school.

Suzanne Scallion, Ed.D.
Superintendent of Schools

I, _____, parent of _____
(parent name) (student name)

Hereby request the Westfield Public Schools not release my child's name and address, if requested, by any Charter School.

Student Name

School/Homeroom #

Parent/Guardian Signature

****Return this form to your child's principal**