



TELEPHONE NOTIFICATION SYSTEM

Westfield Public Schools has implemented a telephone notification system called Blackboard Connect.

Blackboard Connect is the outreach telephone service that upon instruction from the Superintendent of Schools will place calls to all parents notifying them of delays, school cancellations, early releases, emergency announcements and general information messages.

We are using Blackboard Connect in addition to our current emergency closing procedures (which includes TV stations, radio stations and Westfield Public Schools information telephone line 572-6417).

Directions: Please complete the following information and indicate the phone numbers that you want us to use when contacting you through the Blackboard Connect system.

Student Name: _____ School: _____

Parent/Guardian Name: _____

If a **No School Day, 2 hour delay, or general information message** is announced, only the number designated as home phone number (that is registered with the school) will be called. Your 'home' number could be your cell phone number if that is the best way to contact you.

If there is an **EMERGENCY MESSAGE**, all the telephone numbers listed below will be called:

Home Number: _____

Emergency Number: _____

Work Number: _____

Cell Phone Number: _____

E-mail address: _____

If there are Parents/Guardians living in separate locations, please list one additional number that will receive ALL calls: _____

****Return this form to your child's principal**