Ronald Rix, Chief Financial Officer
Pamela Kotarski, Director of Transportation /Business Support

DATE: September 7, 2018

TO: All Students, Parents and Staff of the Westfield Public Schools

SUBJECT: Asbestos Management Plan Availability

FROM: Ronald R. Rix, Chief Financial Office
       Richard J. Jablonski, Supervisor of Maintenance

This notification is required by the Asbestos Hazard Emergency Response Act (AHERA, 40 CFR Part 763 of the Title II of the Toxic Substances Control Act).

Building surveys, three year, six month inspection reports and Asbestos Management plans have been developed for each of the facilities listed below, as required by AHERA and are available for viewing by staff and the public, if they so desire.

SCHOOL BUILDING ADDRESSES

<table>
<thead>
<tr>
<th>School Name</th>
<th>Address 1</th>
<th>Address 2</th>
<th>Address 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abner Gibbs</td>
<td>50 West Silver St</td>
<td>Highland School</td>
<td>Fort Meadow (E.C.C.)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>34 Western Ave</td>
<td>35 White St</td>
</tr>
<tr>
<td>Southampton Road</td>
<td>330 Southampton Rd</td>
<td>Franklin Avenue</td>
<td>Munger Hill</td>
</tr>
<tr>
<td></td>
<td></td>
<td>22 Franklin Ave</td>
<td>33 Mallard Ln</td>
</tr>
<tr>
<td></td>
<td></td>
<td>33 Smith Ave</td>
<td>350 Southampton Rd</td>
</tr>
<tr>
<td>Westfield Middle School</td>
<td>30 West Silver St</td>
<td>Westfield High School</td>
<td>High School Pathways Program @ Kamp for Kids Facility</td>
</tr>
<tr>
<td></td>
<td></td>
<td>177 Montgomery Rd and</td>
<td>754 Russell Road</td>
</tr>
</tbody>
</table>

These plans are also available on the district’s web page at: [www.schoolofwestfield.org/safety](http://www.schoolofwestfield.org/safety)

If further information is desired, please contact Richard Jablonski at 413-572-6495.
29 November 2000

Stan Hetnick
Westfield Public Schools
26 Ashley Street
Westfield, MA

RE: Munger Hill Elementary School
Westfield, MA

Dear Stan:

As the architects for the above-mentioned project, please be advised that, to best of our knowledge, no asbestos-containing material was specified or used in the construction of said project.

Sincerely,
Tessier Associates, Inc.

James E. Morrissey, AIA

(mc9626/docs/hetnick no asbestos in munger hill 29 nov 00)
3.0 LEA (Local Education Agency) and Designated Person’s Responsibilities

3.01 LEA’S RESPONSIBILITY

Broadly stated, AHERA requires that each Local Education Agency (LEA) perform inspections to identify asbestos-containing materials in each of the public and private elementary and secondary schools under its authority; develop, implement and update asbestos management plans; take appropriate response actions; safely maintain asbestos-containing building materials (ACBM); and comply with AHERA's recordkeeping requirements.

The LEA’s responsibility under the AHERA regulations is as follows:

1) Appoint a "designated person" to ensure proper implementation of the AHERA requirements.

2) Ensure that the designated person receives adequate training to perform duties assigned.

AHERA requires that the Designated Person be adequately trained to carry out his or her responsibilities. Due to the differing needs of school districts based on the size of the district and the amount and condition of the ACBM, AHERA does not list a specific training course or specific number of hours of training for the Designated Person. Further, AHERA does not require the Designated Person to be accredited. Specifically, the regulations note the training must include the following topics:

- health effects of asbestos;
- detection, identification and assessment of asbestos-containing building materials (ACBM);
- options for controlling asbestos-containing building materials; and
- asbestos management programs.
- relevant Federal and State regulations concerning asbestos, including AHERA and its implementing regulations and the regulations of the Occupational Safety and Health Administration, the U.S. Department of Transportation, and the U.S. Environmental Protection Agency

The LEA is overall responsible for assigning and training the designated person and ensuring the duties and responsibility of the designated person are performed.
As the Designated Person for the Westfield Public Schools, I assure that the responsibilities assigned to the Local Education Agency ("LEA") pursuant to the Asbestos Hazard Emergency Response Act ("AHERA") 40 C.F.R. §763.84 have been or will be met.

Richard J. Jablonski Jr.
32 West Silver St
413-572-6495 r.jablonski@schools.of.westfield.org

The Designated Person has received the following training:

AHERA DESIGNATED PERSON TRAINING COURSE

12.17.2015
EIGHT
CERTIFICATE OF ACHIEVEMENT

This certifies that

Richard Jablonski, Jr.

has successfully completed an

AHERA Designated Person Training Course

carried out by

ATC Group Services LLC
73 William Franks Drive
West Springfield, MA 01089
(413) 781-0070

Principal Instructor: Marcus Soutra

December 17, 2015
Date of Course

Not Applicable
Expiration Date

Regional Training Director: Gregory Morach

BDP-0262
Certificate Number

December 17, 2015
Examination Date