DATE: September 7, 2018

TO: All Students, Parents and Staff of the Westfield Public Schools

SUBJECT: Asbestos Management Plan Availability

FROM: Ronald R. Rix, Chief Financial Office
       Richard J. Jablonski, Supervisor of Maintenance

This notification is required by the Asbestos Hazard Emergency Response Act (AHERA, 40 CFR Part 763 of the Title II of the Toxic Substances Control Act).

Building surveys, three year, six month inspection reports and Asbestos Management plans have been developed for each of the facilities listed below, as required by AHERA and are available for viewing by staff and the public, if they so desire.

**SCHOOL BUILDING ADDRESSES**

<table>
<thead>
<tr>
<th>Abner Gibbs</th>
<th>Highland School</th>
<th>Fort Meadow (E.C.C.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>50 West Silver St</td>
<td>34 Western Ave</td>
<td>35 White St</td>
</tr>
<tr>
<td>Southampton Road</td>
<td>Franklin Avenue</td>
<td>Munger Hill</td>
</tr>
<tr>
<td>330 Southampton Rd</td>
<td>22 Franklin Ave</td>
<td>33 Mallard Ln</td>
</tr>
<tr>
<td>Paper Mill</td>
<td>Westfield Tech Academy</td>
<td>Westfield Intermediate School</td>
</tr>
<tr>
<td>148 Paper Mill Rd</td>
<td>33 Smith Ave</td>
<td>350 Southampton Rd</td>
</tr>
<tr>
<td>Westfield Middle School</td>
<td>Westfield High School</td>
<td>High School Pathways Program</td>
</tr>
<tr>
<td>30 West Silver St</td>
<td>177 Montgomery Rd and</td>
<td>@ Kamp for Kids Facility</td>
</tr>
<tr>
<td></td>
<td></td>
<td>754 Russell Road</td>
</tr>
</tbody>
</table>

These plans are also available on the district’s web page at: [www.schoolofwestfield.org/safety](http://www.schoolofwestfield.org/safety)

If further information is desired, please contact Richard Jablonski at 413-572-6495.
29 November 2000

Stan Hetnick
Westfield Public Schools
26 Ashley Street
Westfield, MA

RE: Paper Mill Elementary School
Westfield, MA

Dear Stan:

As the architects for the above-mentioned project, please be advised that, to best of our knowledge, no asbestos-containing material was specified or used in the construction of said project.

Sincerely,
Tessier Associates, Inc.

James E. Morrissey, AIA

(mc09626/docu's hetnick no asbestos in paper mill 29 nov 00)
3.0 LEA (Local Education Agency) and Designated Person's Responsibilities

3.01 LEA'S RESPONSIBILITY

Broadly stated, AHERA requires that each Local Education Agency (LEA) perform inspections to identify asbestos-containing materials in each of the public and private elementary and secondary schools under its authority; develop, implement and update asbestos management plans; take appropriate response actions; safely maintain asbestos-containing building materials (ACBM); and comply with AHERA's recordkeeping requirements.

The LEA's responsibility under the AHERA regulations is as follows:

1) Appoint a "designated person" to ensure proper implementation of the AHERA requirements.

2) Ensure that the designated person receives adequate training to perform duties assigned.

AHERA requires that the Designated Person be adequately trained to carry out his or her responsibilities. Due to the differing needs of school districts based on the size of the district and the amount and condition of the ACBM, AHERA does not list a specific training course or specific number of hours of training for the Designated Person. Further, AHERA does not require the Designated Person to be accredited. Specifically, the regulations note the training must include the following topics:

- health effects of asbestos;
- detection, identification and assessment of asbestos-containing building materials (ACBM);
- options for controlling asbestos-containing building materials; and
- asbestos management programs.
- relevant Federal and State regulations concerning asbestos, including AHERA and its implementing regulations and the regulations of the Occupational Safety and Health Administration, the U.S. Department of Transportation, and the U.S. Environmental Protection Agency.

The LEA is overall responsible for assigning and training the designated person and ensuring the duties and responsibility of the designated person are performed.
As the Designated Person for the Westfield Public Schools, I assure that the responsibilities assigned to the Local Education Agency ("LEA") pursuant to the Asbestos Hazard Emergency Response Act ("AHERA") 40 C.F.R. §763.84 have been or will be met.

Richard Jablonski Jr
(address)
32 West Silver St
(telephone number/email address)
413-572-6495 rjablonski@schools.of.westfield.org

The Designated Person has received the following training:

AHERA Designated Person Training Course
(location of course/training provider)
ATC Group Services LLC 12/17/2015
(date of course)
Eight
(number of hours)
CERTIFICATE OF ACHIEVEMENT

This certifies that

Richard Jablonski, Jr.
has successfully completed an
AHERA Designated Person Training Course

conducted by

ATC Group Services LLC
73 William Franks Drive
West Springfield, MA 01089

December 17, 2015

Signature: ____________________________

Examination Date: December 17, 2015

AHERA Designated Person Training Course